



Habitat Program Restoration Coordinator

About Georgia Audubon

Georgia Audubon is a member-supported, non-profit organization dedicated to building places where birds and people thrive. We are a flourishing, bird-focused organization that combines serious conservation, education, and community engagement with activities that build community and foster the joy of birding. Learn more at www.GeorgiaAudubon.org

Address: 4055 Roswell Rd. NE Atlanta, GA 30342

Position Summary

The Habitat Program Restoration Coordinator will assist in the implementation of habitat restoration and related conservation programming under the direction of the Habitat Program Manager. There is an expectation that in the future, the Habitat Program Restoration Coordinator will supervise other restoration staff when appropriate.

Position Duties

- Carryout restoration work and maintain natural areas across Georgia, primarily in the Piedmont region. Specific job field tasks include invasive species identification, monitoring, and control (herbicide application and cutting/mowing), hand pulling undesirable species, native seeding and planting, prescribed burning, brush/tree removal, erosion control methods, mowing, watering, and various other related tasks.
- Operate, care for, and conduct routine preventative maintenance on a variety of equipment and tools that includes light and heavy-duty trucks, trailers, chainsaws/brushsaws, backpack herbicide sprayers, UTVs/ATVs, skid-steers, and tractors.
- Communicate status of projects to Habitat Program Manager
- Train, communicate with, and oversee staff and volunteers for habitat programs, workdays, and some educational programs. This may include directing temporary labor from an outside third party.
- Complete project and administrative paperwork in a timely manner.
- Implement a safety-first mindset and apply all established health, safety, security, and environment (HSE) standards during all office and field operations.
- Assist the Habitat Program Manager and/or Conservation Program Coordinator on volunteer workdays and educational programs for habitat restoration projects.
- Ensure that habitat restoration and conservation activities are carried out in keeping with the organization's values, mission, vision, and work plan.

- Adhere to the highest ethical standards for habitat management and monitoring.
- Participate in plant monitoring and potentially other field work as assigned by the conservation director.
- Establish constructive relationships with staff, partners, board members, and constituents.
- Travel regularly during field season with some weekend and evening work required.
- Conduct work at field sites 3-5 days a week with 1-2 days a week working at the office or remotely.
- Provide technical expertise to other Audubon staff to aid with native plant sales, Wildlife Sanctuary Program details, and other Plants for Birds efforts
- Other tasks as assigned by the Habitat Program Manager or Director of Conservation.

Performance Expectations

- Positive safety-first attitude.
- Demonstrate initiative and be a team player with a willingness to lead.
- Effective communicator and a collaborative attitude.
- Organized and capable of following instructions with attention to detail.
- Ability to read and interpret herbicide labels and Safety Data Sheets and apply herbicides following label instructions and safety procedures.
- Ability to walk 4-6 miles per day over rough terrain and lift up to 50 lbs.
- Ability to work outdoors in inclement, though not dangerous, weather conditions.
- Occasional exposure to moving mechanical parts, fumes or airborne particles, extreme heat, and vibration.
- Exposure to thorny or poisonous plant materials is not uncommon in the field. The employee may be requested to wade or participate in work conducted on open water. Work areas may be occupied by wild or domestic animals.
- Frequently required to stand; walk; use hands to finger, handle or feel; talk and hear. Noise level in the work environment can be moderate to loud.
- Occasionally required to sit; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Ability to be thoughtful, thorough, and proactive in all work processes.

Qualifications

- Associate's, Bachelor's, or Master's degree in a natural resources field; or relevant field experience in a natural resources field.
- Valid driver's license (currently have or ability to obtain)
- Understanding of basic ecological restoration techniques.
- General knowledge of Georgia native and invasive species, plant identification, natural areas, and ecology preferred, with a focus on the Piedmont region
- Verbal and written communication skills
- Interpersonal and customer service skills

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.
- Demonstrated ability to multi-task, work under pressure, meet deadlines and be able to thrive in a fast-paced work environment.
- Experience working in a team-oriented, collaborative environment.
- Keen attention to detail and ability to generate accurate data.

Certifications/Trainings (If you do not have any of these, you must be open and able to obtain them – Georgia Audubon will arrange and fund specified training)

- National Wildfire Coordinating Group Wildland Fire Intro (S-130 / S-190 / L-180)
- ATV / UTV and chainsaw safety training.

Status, Pay & Benefits

The successful candidate will be hired as a full-time, 40-hour per week exempt employee. The employee is expected to work 40 hours per week, including occasional weekends or weeknights. Starting pay will be in the low to mid \$30,000 annually, including paid time off. Group health insurance, participation in a voluntary retirement plan, and professional development opportunities will be available, including participation in the Georgia Audubon Master Birder program.

Application

To apply, please email a statement of interest, resume, and contact information for three references in one PDF document to jobs@georgiaaudubon.org.

Equal Employment Opportunity Policy Statement

Georgia Audubon is committed to recruiting, selecting and retaining the best employees by affording equal employment opportunity to all individuals regardless of age, religion, marital status, disability, race, gender or sexual orientation. This policy also includes those provisions of law that apply in particular to disabled veterans.